



Freedom Applications Committee

Date: THURSDAY, 22 JULY 2021

Time: 10.30 am

Venue: VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members:

Jeremy Mayhew (Chairman)	Deputy Tom Hoffman (Ex-Officio Member)
Alderman Sir David Wootton (Deputy Chairman)	Deputy Catherine McGuinness (Ex-Officio Member)
Tijs Broeke	Deputy Brian Mooney (Chief Commoner)
Dominic Christian	(Ex-Officio Member)
Sheriff Christopher Hayward (Ex-Officio Member)	The Rt Hon. The Lord Mayor,
	Alderman William Russell

Enquiries: Rhiannon Leary
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Accessing the hybrid public meeting

Members of the public can observe this hybrid public meeting at the link below:

<https://youtu.be/-zbP4Nc4rLY>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES OF THE PREVIOUS MEETING**

To agree the public minutes of the meeting held on 8 June 2021.

For Decision
(Pages 5 - 8)

4. **OUTSTANDING ACTIONS LIST**

To note the list of outstanding actions.

For Information
(Pages 9 - 12)

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

6. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

For Decision

7. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 8 June 2021.

For Decision
(Pages 13 - 14)

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

10. **CONFIDENTIAL MINUTES**

To agree the confidential minutes of the meeting held on 8 June 2021.

For Decision

11. **FREEDOMS DASHBOARD AND APPLICATIONS REQUIRING DISCUSSION**

Report of the Remembrancer and the Chamberlain.

For Information

12. **LIST OF HEADS OF MISSIONS**

Report of the Remembrancer.

For Information

13. **FREEDOMS BY SPECIAL NOMINATION - COMPOSITE LIST OF POTENTIAL RECIPIENTS**

Report of the Chamberlain.

For Decision

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE COMMITTEE AGREES SHOULD BE CONSIDERED IN CONFIDENTIAL SESSION**

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FREEDOM APPLICATIONS COMMITTEE
Tuesday, 8 June 2021

Minutes of the meeting of the Freedom Applications Committee held at Virtual meeting on Tuesday, 8 June 2021 at 3.00 pm

Present

Members:

Jeremy Mayhew (Chairman)
Alderman Sir David Wootton (Deputy Chairman)
Tijs Broeke
Dominic Christian
Deputy Tom Hoffman (Ex-Officio Member)
Deputy Catherine McGuinness (Ex-Officio Member)
Deputy Brian Mooney (Chief Commoner) (Ex-Officio Member)

Officers:

Murray Craig	- Clerk of the Chamberlain's Court
Caroline Al-Beyerty	- The Chamberlain
Rhiannon Leary	- Town Clerk's Department
Emily Garland	- Town Clerk's Department
Bruce Hunt	- The Remembrancer's Office

1. APOLOGIES

Apologies for absence were received from Sheriff Christopher Hayward.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES OF THE PREVIOUS MEETING

RESOLVED, that:

the public minutes and the non-public summaries of the meeting on 27 April 2021 be agreed as a correct record.

MATTERS ARISING

Vote of Thanks to the Past Chairman

A Vote of Thanks, moved by Chief Commoner Brian Mooney and seconded by the Chairman, was read.

It was **RESOLVED UNANIMOUSLY:**

that the Members of the Freedom Applications Committee wish to record their sincere appreciation to

ALDERMAN SIR DAVID WOOTTON

for the dedication he has shown in all aspects of his work on their Committee in his time as Chairman of from October 2015 to February 2021.

Sir David brought to the office a wealth of experience and knowledge of the Freedom Applications process. As a former Lord Mayor, he was well placed to lead the Committee and his contribution to the Committee's work was particularly valuable at a time of change, given the Corporation-wide governance review conducted during his Chairmanship. His wise counsel and guidance were very much appreciated.

He paid particular attention to ensuring that the Freedom Applications Committee enhanced its strategic role, emphasising good communication and links with all members. Sir David guaranteed that the work of the Committee progressed in an inclusive way, to the mutual benefit of the Corporation and recipients alike.

Sir David navigated a route for the Committee through choppy waters. He exercised dispassionate judgement in the revocation of a Freedom - the first time in the history of the Corporation that such an event has taken place.

In taking their leave of Sir David as Chairman, his colleagues are united in conveying their thanks for the outstanding contribution he has made and look forward to his continued input as their Deputy Chairman.

At the request of the Chairman, the Order of Business was then changed as follows:

4. OUTSTANDING ACTIONS LIST

The Committee considered the Outstanding Actions List, which had been introduced at the request of the Chairman since the last meeting on 27 April 2021. It was noted that actions 1-4 were complete and would be removed from the list, whilst action 5 would be implemented following this meeting.

Resolved: that:

- (i) the Outstanding Actions List be noted; and
- (ii) that completed items be removed from the list.

5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were none.

6. EXCLUSION OF THE PUBLIC

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item No.	Paragraph(s) in Schedule 12A
8-9	1
10	-
11-14	1
15	-

7. **NON-PUBLIC MINUTES**

RESOLVED, that:

the non-public minutes of the meeting held on 27 April 2021 be agreed as a correct record.

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There was one question.

9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

10. **CONFIDENTIAL MINUTES**

The Committee considered the confidential minutes of the meeting held on 27 April 2021.

11. **FREEDOMS DASHBOARD AND APPLICATIONS REQUIRING DISCUSSION**

The Committee considered a report of the Town Clerk.

12. **LIST OF HEADS OF MISSIONS**

The Committee considered a report of the Town Clerk.

13. **FREEDOMS BY SPECIAL NOMINATION - COMPOSITE LIST OF POTENTIAL RECIPIENTS**

The Committee considered a report of the Chamberlain.

14. **VIP FREEDOMS AND HOSPITALITY**

The Committee received a report of the Chamberlain.

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were none.

16. **ANY OTHER BUSINESS THAT THE COMMITTEE AGREES SHOULD BE CONSIDERED IN CONFIDENTIAL SESSION**

There was one item which was considered under any other business.

The meeting ended at 4.26 pm

Chairman

Contact Officer: Rhiannon Leary
rhiannon.leary@cityoflondon.gov.uk

Freedom Applications Committee – Outstanding Actions: July 2021

Item no.	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
		No current actions.			

COMPLETED ACTIONS

No.	Date	Action	Officer responsible	To be completed/ progressed to next stage	Completed Action
1.	27/04/21	The Remembrancer's Office, in conjunction with the Clerk of the Chamberlain's Court and the Town Clerk, to revise the Freedoms Dashboard report and appendix.	Bruce Hunt/ Murray Craig/Rhiannon Leary.	To draft prior to the next meeting of the committee (scheduled for 8 June 2021).	Completed Revised report included with the papers for the meeting held on 08/06/21.
2.	27/04/21	The Remembrancer's Office, in conjunction with the Clerk of the Chamberlain's Court and the Town Clerk, to revise the Heads of Mission report and appendix.	Bruce Hunt/ Murray Craig/Rhiannon Leary.	To draft prior to the next meeting of the committee (scheduled for 8 June 2021).	Completed Revised report included with the papers for the meeting held on 08/06/21.

No.	Date	Action	Officer responsible	To be completed/ progressed to next stage	Completed Action
3.	27/04/21	The Clerk of the Chamberlain's Court, in conjunction with the Remembrancer's Office and the Town Clerk, to revise the Freedom by Special Nomination report and appendix.	Murray Craig/Bruce Hunt/Rhiannon Leary.	To draft prior to the next meeting of the committee (scheduled for 8 June 2021).	Completed Revised report included with the papers for the meeting held on 08/06/21.
4	27/04/21	To update new and returning members on the criteria for the different categories of nomination for the Freedom.	Rhiannon Leary.	To be included in the papers for the next meeting of the committee (scheduled for 8 June 2021).	Completed Criteria included in the agenda pack for the meeting held on 08/06/21.
5	27/04/21	To schedule an informal strategy session for all members of the committee, for the purpose of reviewing the committee's overall strategy.	Rhiannon Leary.	As soon as members' diaries permit.	Completed Session scheduled for 02/07/21.
6	27/04/21	To publish the criteria for the different categories of nomination for the Freedom online, in the interests of transparency.	Rhiannon Leary/Murray Craig.	To complete subsequent to the next meeting of the committee (scheduled for 8 June 2021) in order to take account of members' comments.	Completed. https://www.cityoflondon.gov.uk/about-us/law-historic-governance/freedom-of-the-city

No.	Date	Action	Officer responsible	To be completed/ progressed to next stage	Completed Action
7	08/06/21	Confirm which member of the Communications team will attend the strategy session.	Rhiannon Leary.	Contact Bob Roberts to ask for a named Comms rep to attend.	Completed: session held on June 2021 with Bob Roberts in attendance.
8.	08/06/21	Review reports for future meetings with a view to their inclusion on the public agenda wherever possible.	Rhiannon Leary.	To implement in advance of the next meeting (22 July 2021)	Complete at date of publication.

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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